Instructions to Log Into Home Access Center

Go to the district website: www.tasd7.net
Click on ‘Parents’ then ‘Online Grades’

Change the district name to ‘Texarkana School District’ using the drop-down menu

Enter the correct username and password for your account.

Please contact the secretary on your school’s campus if you need a username and password.
The first time you log into the system, you will need to type in two questions and answers. These will be used to reset your password if you forget it in the future, so make sure they are questions to which others couldn’t easily guess the answers.

**Compose 2 challenge questions and provide appropriate answers**

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<th>Questions</th>
<th>Answers</th>
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If you have multiple students in the same account, they will be displayed for you to select the student you wish to view by clicking on the student’s name.

The current Attendance, Student Schedule, Classwork for the week and Discipline Incidents will be displayed. Click on ‘Classwork’ from the menu on the left to see current grades.
If you’d like to be notified when your student receives a grade below a certain percentage, click on the box and enter the percentage.

**Course Number:** the course number is located at the top left of the Grades Table. A short description will accompany the course number. In the example above, “414000” is the course number, “7” is the section of the course, “Oral Communications” is the course title.

**Hide Button:** You can hide/show the assignments and grades for a course by pressing the Hide/Show button.

**Classwork Average:** (to the right of the hide button) this is the average of all of your student’s grades for this course.

*Note: the Classwork Average may include grades that have been assigned and scored but have not been published.*

**Date Due and Date Assigned:** the date due was the date that the classwork was due or, in the case of a quiz or test, the date they were taken. The date assigned was the date that the classwork was assigned.

**Assignment:** the description of the classwork, quiz, or test.

**Category:** this is the category type associated with the classwork, quiz or test.

**Score:** this was the grade that your student earned on the classwork, quiz or test.

**Weight:** this is weighting that is used to calculate the weighted score.

**Weighted Score:** This is the student’s score after the Weight has been multiplied by the Score.

**Average Score:** the average of all students’ scores on this assignment.

**Total Points:** these are the maximum number of points that your student could get on the assignment, quiz, or test.

**Total Weighted Points:** the total points after the weight has been adjusted.

**Percentage:** the student’s score on this assignment.

Use the menu on the left to navigate to another student or section. Click on ‘Log out’ in the top right-hand corner when you’re finished.