

9.21.02

AWARE BEHAVIOR SPECIALIST

Reports to: Director of Special Education

Dept./School: Assigned Campus

Wage/Hour Status: Exempt

Length of Contract: 190 days

PRIMARY PURPOSE:

Provide primary intervention to students who are identified as exhibiting behavioral difficulties which impede their social development and academic success as well as district-wide coaching and staff training.

QUALIFICATIONS:

Education/Certification:

Bachelor's degree in social work, education, or related field; Master's degree preferred

Special Knowledge/Skills:

Ability to work with high-risk children

Experience:

Behavior coaching experience and/or experience in working with children identified with behavioral issues

The Board may find appropriate and acceptable alternatives to the above qualifications.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Demonstrate relentless commitment to academic achievement of all students.
2. Demonstrate effective customer service strategies to all district patrons.
3. Foster collegiality and team building among staff; encourage their active involvement in the decision-making process.
4. Communicate and promote expectation for high-level performance from staff and students; hold staff and students accountable for high performance; recognize excellence and achievement.
5. Articulate a clear direction for all students and staff; articulate a positive image of the school district and school district personnel.

6. Work to develop collaborative district building-level teams to support Positive Behavior Interventions and Supports (PBIS).
7. Provide behavior intervention services to students identified by the district team.
8. Provide information and strategies for parents to assist them in confronting the behavioral challenges of their children.
9. Work closely with the designated mental health professional creating a continuum of services.
10. Work closely with the district project manager, state coordinator, and co-coordinator to achieve the goals outlined in the project.
11. Work closely with district-level administrators and staff to help them understand the goals of the grant, the behavior specialist's role in achieving those goals, and the benefits to the school staff, students, and community.
12. Gather necessary data to be used at planning meetings and for grant reports.
13. Attend all planning meetings (approximately every other week) in person or via video link for the purpose of:
 - Developing procedures and protocols for state and local-level programming;
 - Collecting and analyzing data;
 - Networking with other project district personnel as well as state leaders to ensure a collaborative team approach in all project efforts.
 - Developing a state and local training plan;
 - Periodically evaluating progress toward meeting project goals.
14. Perform other duties as assigned.

WORKING CONDITIONS:

Mental Demands:

Ability to communicate effectively (verbal and written); interpret policy, procedures, and data; coordinate functions; maintain emotional control under stress; maintain a clear focus on customer service; ability to manage others in a non-coercive manner

Physical Demands:

Frequent district-wide travel and occasional state-wide travel; out-of-state conference attendance is expected; occasional prolonged and irregular hours; ability to lift and carry 50 lbs

JOB DESCRIPTION
AWARE Behavior Specialist
Page 3

Date Approved: October 19, 2018
Last Revised by Administration:

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

Employee

Date

Supervisor

Date