

9.14.02**GROUNDS CREW**

Reports To: Director of Supportive Services

Dept/Campus: Maintenance

Wage/Hour Status: Nonexempt

Length of Contract: Seasonal

PRIMARY PURPOSE:

Maintain safe and attractive grounds and landscaping for the district.

QUALIFICATIONS:**Education/Certification:**

Valid driver's license
High school diploma or GED

Special Knowledge/Skills:

Ability to read and understand written instructions
Ability to communicate (verbally)
Ability to operate tractor and landscaping equipment
Ability to operate riding or power mower, power tools, and hand tools

Experience:

One to three years experience in lawn care

The Board may find appropriate and acceptable alternatives to the above qualifications.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Maintain professional behavior, appearance, and work ethic to represent the school district in a positive manner at all times.
2. Articulate a positive image of the school district and school district personnel.
3. Demonstrate effective customer service strategies to all district patrons.
4. Mow and detail all district grounds, including athletic fields.
5. Care for trees, shrubs, flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds.

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6. Plant shrubs and vegetation.
7. Assist with the preparation of athletic fields for games.
8. Water grounds and apply fertilizer.
9. Collect and dispose of leaves, dirt, rubbish, and refuse from district facilities.
10. Operate tools and equipment according to prescribed safety procedures.
11. Follow established safety procedures and techniques to perform job duties, including lifting.
12. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.
13. Help keep vehicle, equipment, and tools in safe operating condition.
14. Inspect and adjust tools and equipment for safety and efficiency and perform preventive maintenance as needed.
15. Respond to emergency calls as needed.
16. Transport workers and equipment to work sites throughout the district.
17. Other duties as assigned.

EQUIPMENT USED:

Tractor and mower, riding and power mower, gas-powered weed trimmer, blower, edger, sprayer, striping machine, garden, and hand tools

WORKING CONDITIONS:

Mental Demands/Physical Demands/Environmental Factors:

Moderate walking, standing, climbing, heavy lifting, and carrying; stooping, bending, kneeling, and reaching; work outside and inside and around moving objects or vehicles; exposure to extreme temperatures, chemicals (herbicides and fertilizer), and loud noises; frequent district-wide travel

Date Adopted: August 2, 2007

Last Revised:

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

Employee

Date

Supervisor

Date