

## **9.11.05 CROSSWALK GUARD**

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**Reports To:** Principal of School

**Dept/Campus:** Assigned Campus

**Wage/ Hour Status:** Nonexempt

**Length of Contract:** 178

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### **PRIMARY PURPOSE:**

Provide for the safety of students in school crossing zones by properly controlling and directing traffic.

### **QUALIFICATIONS:**

**Education/Certification:**

None

**Special Knowledge/Skills:**

General knowledge of directing traffic

Ability to follow instructions

Ability to deal with the public

**Experience:**

None required

The Board may find appropriate and acceptable alternatives to the above qualification.

### **MAJOR RESPONSIBILITIES AND DUTIES:**

1. Maintain professional behavior, appearance, and work ethic to represent the school district in a positive manner at all times.
2. Articulate a positive image of the school district and school district personnel.
3. Demonstrate effective customer service strategies to all district patrons.
4. Direct traffic in school crossing zones for the protection of students going to and from campuses.
5. Prepare incident reports and insure accuracy of information contained in reports.
6. Assure safety of students crossing streets as they enter and depart campuses.

**JOB DESCRIPTION**

**Crosswalk Guard**

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- 7. Promptly notify appropriate authority of any situation requiring immediate attention.
- 8. Present for students a positive role model that supports the school climate and mission of the school district.
- 9. Effectively communicate with colleagues, students, and parents.
- 10. Demonstrate behavior that is professional, ethical, and responsible.
- 11. Other duties as assigned.

**EQUIPMENT USED:**

Stop sign, fire extinguishers, two-way radios, and other traffic control equipment as needed

**WORKING CONDITIONS:**

**Mental Demands:**

Maintain emotional control under stress

**Physical Demands:**

Strenuous walking; standing; rapid mental and muscular motion; may be subjected to adverse and hazardous working conditions; work outdoors in varying climate conditions

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Date Adopted: August 2, 2007

Last Revised:

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

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Employee

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Date

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Supervisor

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Date